



Dear Valued Customer,

While Banks Construction Company is prepared and committed to continue operations throughout this health crisis as long as feasibly possible, our highest priority is the health and well-being of our people, their families, and all who our business touches while we pursue to deliver you a quality product.

We have implemented a variety of precautionary measures and policies for our internal team and are requesting your participation while at our plant facilities. Specifically, we are asking all customers to not enter the control tower at either facility. All on site communication should be done by phone or CB radio.

**N Charleston Plant:** 843.747.4848

**Summerville Plant:** 843.725.1194

As always, Chris Kellahan and I are happy to assist you and your company at any time and can be reached at the phone numbers below:

**Blake Banks:** 843.371.0677

**Chris Kellahan:** 843.901.5936

Please use the Centers for Disease Control and Prevention (CDC) and the World Health Organization (WHO) for guidance to help prevent the spread of the virus and stay safe and healthy.

As we continue to monitor this fluid situation closely, our policies and procedures are likely to change.

Thank you for your partnership and helping us promote a healthy and safe work environment for all individuals involved.

Sincerely,

**Blake Banks**

*Plant Division Manager*